

Application are invited from eligible Indian Citizens for Engagement on Contractual Basis for the post of 1 (one) No. Accountant under SBM(G). Goalpara, as per terms & Conditions as follows:-

Sl No	Name of Post	Qualification/ Experience	Age Limit	Monthly Remuneration
1	Accountant at DWSC. under SBM(G). Goalpara	1 Graduate in Commerce from a recognized institute 2. Minimun 2 (Two) years of relevant post qualification experience in office Administration/ file management/ office correspondence with Govt Project. 3. Experience of working with Tally software for at least 1 (one) Year. 4. Sound Knowledge of Govt. Accounting, income Tax, VAT & other Taxation matter. 5. Exceptional Degree of integrity, Judgment & Tact in handling the most sensitive . Diverse & confidential materials. 6. Must be computer literate & should have knowledge MS- Office. internet, E-mail etc. 7. Strong communication skills in English, Hindi Local Language	Max. 40 Years on 1st Jan/2018	Fixed Remuneration Rs.25,000.00 P.M which is inclusive of all allowances and perks. ( As per Guideline of SBM(G))

**Terms and Condition:-**

- The application with Bio-Data and other documents such as Citizen of India , Mark sheet, Certificate etc. would have to submit within the 19-04-2018 at Office of the undersigned.
  - The Canvassing in any means directly cancel his /her candidature.
  - No TA/DA admissible to the candidate for attending the interview. 4 (i) The date of interview on 23-04-2018
- (ii) Venue : **The District Development Commissioner Chamber, C/o- Office of the Deputy Commissioner, Goalpara District, Goalpara.**
- (iii) Time :- **At 10.00 A.M. onwards**

Sd/- Member Secretary, DWSC  
 Cum  
 Executive Engineer (PHE),  
 Goalpara Division, Goalpara